



**OXFORDSHIRE
COUNTY COUNCIL**

Forward Plan

**June - September 2023
Supplement**

Liz Leffman
Leader of the Council
County Hall, Oxford OX1 1ND

Date Issued: 8 June 2023

The Cabinet's Forward Plan: Introduction

This Forward Plan outlines the decisions which are expected to be made over the coming four-month period by or on behalf of the County Council's Cabinet. **NB Also included, for ease of reference, are items for the current month.**

The Plan is arranged in Committee date order, Cabinet or Delegated Decision by Cabinet Member. (The members and their portfolios are listed in the table on the next page.) Each entry briefly describes the subject and scope of the decision; indicates the "target date" on which the decision is expected to be taken and by whom (eg whether the full Cabinet or an individual Cabinet Member); what documents (normally a report by an officer) are expected to be considered; and contact details for the officer(s) dealing with the matter. The Annex is in Cabinet Member portfolio order.

Where consultation is being carried out prior to the decision being taken, the principal consultees are specified. The method of consultation will normally be by letter or – where the views of the wider public are to be sought – by press coverage, supplemented by local notices if the decision affects a particular area. Other methods, such as exhibitions, opinion surveys, community forums etc, may be used to supplement these.

The lists include any "key decisions" - those which are "significant" under the terms of government regulations. In general, a key decision may not be taken unless notice of it has been included in the Forward Plan. More detailed information on what is a key decision can be found in the Council's Constitution on the Council's website.¹ This can also be inspected at County Hall.

However, the Council has decided that Oxfordshire's Forward Plan should include all those matters which are expected to come before the Cabinet in the period of the Plan, whether or not they may give rise to key decisions.

If any key decisions are expected to be taken by officers within the Plan period under powers delegated by the Cabinet, these are included in the Plan.

Unless of a confidential nature, reports and other documents for any meeting can be inspected, from approximately a week before the meeting, at County Hall and online². Copies can be supplied on request, at a charge to cover copying costs.

Making Representations about Forward Plan Items

Anyone who wishes to make representations about a particular matter listed in the Plan should send their comments so as to reach the County Council at least a week before it is due to be considered. Comments should be either:

Posted to "Forward Plan", Law & Governance (Democratic Services), Corporate Services, County Hall, Oxford OX1 1ND, delivered in person to the same address or e-mailed to forward.plan@oxfordshire.gov.uk.

There is also a facility for making a short address to the Cabinet or Cabinet Member in person. The deadline for any request to do this is 9.00 am on the working day before the matter is due to be considered. A form is available from Democratic Support Team, Law & Governance (Democratic Services), (contact as above, or telephone Oxford 810806) or online³.

¹ [Decision Making including Key Decisions](#) – Main Menu > About your Council > Meetings > The Constitution > Part 2, Article 12 – Decision Making

² [Agendas, Minutes & Reports](#) – Main Menu > About your Council > Meetings > Browse Committee Papers

³ [Get Involved in Meetings](#) – Main Menu > About your Council > Meetings > Get involved in meetings

Members of the Cabinet

Cabinet Member	Main Areas of Responsibility
Leader of the Council <i>Councillor Liz Leffman</i>	Strategy; corporate and community leadership; strategic communications; major external partnerships; regional and strategic infrastructure and planning; economic growth and development; Districts Liaison; asylum and immigration
Deputy Leader of the Council and Cabinet Member for Children, Education & Young People's Services <i>Councillor Liz Brighthouse OBE</i>	Children Social Care; Education; 0-5 Offer; Youth Offer
Cabinet Member for Corporate Services <i>Councillor Glynis Phillips</i>	Governance and Legal; HR and industrial relations; Cherwell partnership agreement; Broadband/ICT; Customer services; Communications
Cabinet Member for Community Services & Safety <i>Councillor Jenny Hannaby</i>	Cultural Services, Registration service, Library service, Coroner's service, Music service, Museum service, History service; Fire & Rescue Service; Trading Standards; Emergency Planning; Community Safety; Gypsies & Travellers
Cabinet Member for Climate Change Delivery & Environment <i>Councillor Dr Pete Sudbury</i>	Climate Change; Waste Disposal and recycling centre; Countryside Operations & Volunteers; Ecology/Archaeology/Heritage; Water Strategy – TW Reservoir; Energy Strategy; Minerals & Waste Planning; Lead Flood Authority – Oxford Flood Alleviation Plan; Tree Strategy; Highways Verge Management Strategy; HGV Weight Routes
Cabinet Member for Highway Management <i>Councillor Andrew Gant</i>	Highways Delivery Operations – structures and maintenance; Network management; Public Rights of Way; Supported Transport; Fix My Street; Walking and Cycling – Maintenance; LCWIPs/LTNs; Street lighting; Travel Hubs; Public transport – Bus Strategy/Universal Payment/Maps; Cycle Parking; School Streets; 20 Is Plenty – implementation; Enforcement; Car Parking Strategy
Cabinet Member for Travel & Development Strategy <i>Councillor Duncan Enright</i>	Government Bids for Funding Initiatives; Infrastructure strategy (OXIS); Digital Connectivity Broadband; Regional and Strategic Infrastructure - Capital Delivery of Major projects; Rail – Cowley/Grove/Worcester Line/Witney; Connecting Oxford; ZEZs/AQMAs/Live Digital Air Quality Display; Travel Hubs; Working Place Levy/Congestion Charge; Waterways; Tourism / economic development
Cabinet Member for Finance <i>Councillor Calum Miller</i>	Finance; Property/Investments; Procurement
Cabinet Member for Adult Social Care <i>Councillor Tim Bearder</i>	Adult Social Care; Carers services; Support to: People with learning disabilities, Physical disability services, People living with impact of a brain injury, People living with a long-term condition, Older people services, Safeguarding adult services, Homelessness, Hospital discharge; Mental health; Health Partnerships
Cabinet Member for Public Health & Inequalities <i>Councillor Michael O'Connor</i>	Public Health; Covid Renewal; Voluntary Sector; Inequalities

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Cabinet Member for Finance

9 June 2023

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Woodstock CofE Primary School Expansion to 2 Form Entry Construction Contract <i>(Ref: 2023/161)</i></p> <p>To seek approval to seal a construction contract for expansion works at Woodstock CofE Primary School in order to enable expansion in September 2023.</p>	Delegated Decisions by Cabinet Member for Finance <i>(9 June 2023)</i>	Yes - Capital Expenditure >£1m	None	N/A		Cabinet Member for Finance	James Bolt, Consultant Project Lead, Liz Clutterbrook, Head of Major Projects	Director of Customer and Culture

Cabinet

20 June 2023

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
SEND Sufficiency and Local Government &	Cabinet <i>(20 June)</i>	No	None	N/A		Deputy Leader of the Council	Martin Goff, Head of	Executive Director

The Forward Plan

<p>Social Care Ombudsman Findings Report (Ref: 2023/162)</p> <p>The item provides Cabinet with a report on the updated SEN sufficiency strategy and the learning from the recent Local Government and Social Care Ombudsman decision.</p>	2023)						Access to Learning	People Transformation & Performance
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Cabinet Member for Travel & Development Strategy

21 June 2023

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>HIF1 Contracts and Agreements (Ref: 2023/160)</p> <p>This decision is to ensure the correct authority is in place to enter into all forthcoming contracts and other such agreements for the</p>	Delegated Decisions by Cabinet Member for Travel & Development Strategy (21 June 2023)	Yes - Capital Expenditure >£1m	None	N/A		Cabinet Member for Travel & Development Strategy	Timothy Mann, Senior Project Manager Tel: 07922 848408	Corporate Director Environment & Place

The Forward Plan

HIF1 programme.								
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Cabinet Member for Highway Management

22 June 2023

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Adderbury - Proposed 20 mph Speed Limit and associated speed limit buffers <i>(Ref: 2023/060)</i></p> <p>To determine what speed limit changes should be made following consideration of public consultation responses.</p>	Delegated Decisions by Cabinet Member for Highway Management <i>(22 June 2023)</i>	No	None	Standard traffic scheme consultation.	Decision due date for Delegated Decisions by Cabinet Member for Highway Management changed from 25/05/2023 to 22/06/2023. Reason: further work required.	Cabinet Member for Highway Management	Geoff Barrell, Senior Infrastructure Planner Tel: 07740 779859	Corporate Director Environment & Place
<p>Bodicote - Proposed 20 mph Speed Limit and associated speed limit buffers <i>(Ref: 2023/061)</i></p> <p>To determine what speed limit changes should be made following consideration of public</p>	Delegated Decisions by Cabinet Member for Highway Management <i>(22 June 2023)</i>	No	None	Standard traffic scheme consultation.	Decision due date for Delegated Decisions by Cabinet Member for Highway Management changed from 25/05/2023 to 22/06/2023. Reason: further work required.	Cabinet Member for Highway Management	Geoff Barrell, Senior Infrastructure Planner Tel: 07740 779859	Corporate Director Environment & Place

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Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
consultation responses.								
<p>Cumnor: Cumnor Hill - proposed Puffin crossing (Ref: 2023/053)</p> <p>To consider any objections arising from the formal Statutory consultation.</p>	Delegated Decisions by Cabinet Member for Highway Management (22 June 2023)	No	None	Standard traffic scheme consultation.	Decision due date for Delegated Decisions by Cabinet Member for Highway Management changed from 25/05/2023 to 22/06/2023. Reason: further work required.	Cabinet Member for Highway Management	Jankin Arsalan, Technical Officer	Corporate Director Environment & Place
<p>Deddington - Proposed 20 mph Speed Limits and associated speed limit buffers (Ref: 2023/062)</p> <p>To determine what speed limit changes should be made following consideration of public consultation responses.</p>	Delegated Decisions by Cabinet Member for Highway Management (22 June 2023)	No	None	Standard traffic scheme consultation.	Decision due date for Delegated Decisions by Cabinet Member for Highway Management changed from 25/05/2023 to 22/06/2023. Reason: further work required.	Cabinet Member for Highway Management	Geoff Barrell, Senior Infrastructure Planner Tel: 07740 779859	Corporate Director Environment & Place
<p>East Hanney - School Road - proposed waiting restrictions (Ref: 2023/042)</p> <p>To decide on</p>	Delegated Decisions by Cabinet Member for Highway Management (22 June	No	None	Standard traffic scheme consultation.	Decision due date for Delegated Decisions by Cabinet Member for Highway Management changed from	Cabinet Member for Highway Management	Mike Horton, Technical Officer - Traffic & Road Safety Tel: 07912 474356	Corporate Director Environment & Place

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Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
proposed waiting restrictions.	2023)				27/04/2023 to 25/05/2023. Reason: further work required. Decision due date for Delegated Decisions by Cabinet Member for Highway Management changed from 25/05/2023 to 22/06/2023. Reason: further work required.			

**Forward Plan
June – September 2023**

Access to Information Procedure Rules Paragraph 16 Special Urgency and Overview & Scrutiny Procedures Rules Paragraph 20 Call-in and Urgency

Notice is hereby given that the item set out below for consideration by the Cabinet Member for Finance on 9 June 2023 is not in the Forward Plan.

The decision on this matter needs to be taken by the Cabinet Member for Finance on 9 June 2023 or the delayed construction start date will put the completion date at risk, which would mean the Council is unable to fulfil its statutory obligation to provide the required basic need pupil places for September 2023. This would seriously prejudice the Council's interests in that there would be a reputational and financial risk to the Council of not having a contract in place. This item is also exempt from Call-in.

Cabinet Member for Finance, 9 June 2023

Woodstock CofE Primary School Expansion to 2 Form Entry Construction Contract

To seek approval to seal a construction contract for expansion works at Woodstock CofE Primary School in order to enable expansion in September 2023.

Decision Maker and Target Date: **Cabinet Member for Finance, 9 June 2023**

Key Decision: Yes - Capital Expenditure > £1,000,000

Exempt Information: No

Consultations: N/A

Report By: Director of Customer and Culture

Contacts: James Bolt, Consultant Project Lead, james.bolt@oxfordshire.gov.uk;
Liz Clutterbrook, Head of Major Projects,
liz.clutterbrook@oxfordshire.gov.uk

Ref: 2023/161

Anita Bradley
Director of Law & Governance and Monitoring Officer
Oxfordshire County Council & Cherwell District Council

8 June 2023

**Forward Plan
June to September 2023**

Access to Information Procedure Rules Paragraph 15 General Exception

The Forward Plan

Notice is hereby given that the item set out below for consideration by the Cabinet Member for Travel & Development Strategy on 21 June 2023 is not in the Forward Plan.

Cabinet Member for Travel & Development Strategy, 21 June 2023

HIF1 Contracts and Agreements

This decision is to ensure the correct authority is in place to enter into all forthcoming contracts and other such agreements for the HIF1 programme.

Decision Maker and Target Date: **Cabinet Member for Travel & Development Strategy, 21 June 2023**

Key Decision: Yes

Exempt Information: No

Consultations: N/A

Report By: Corporate Director Environment & Place

Contact: Timothy Mann, Senior Project Manager, timothy.mann@oxfordshire.gov.uk

Ref: 2023/160

Anita Bradley

Director of Law & Governance and Monitoring Officer
Oxfordshire County Council

8 June 2023